



## **OPPORTUNITY PROFILE**

### **Board Director(s)**



## About Heritage Calgary

<https://www.heritagecalgary.ca/>

Heritage Calgary is a charitable Civic Partner of The City of Calgary focused on the research, education, and preservation of our shared heritage in Calgary. We believe heritage is a dynamic process by which identity is experienced, interpreted, and represented and take pride in working with Calgarians to honour the fabric that we are all a part of.

### The mandate of Heritage Calgary:

- Advise Council on all matters relating to Calgary's heritage resources.
- Evaluate potential historic sites.
- Maintain Calgary's inventory of evaluated historic resources.
- Promote public awareness of our shared heritage.

Heritage Calgary is committed to building and sustaining an inclusive work environment--one that welcomes, supports, respects and values individuals for their unique experiences, perspectives, talents and contributions. Heritage Calgary's definition of diversity includes anything that makes us unique, including visible characteristics such as gender expression or race as well as non-visible ones like diversity of thought and gender identity. Inclusion is enabling these diverse forces and talent in an environment where the richness of ideas, background and perspectives are cultivated to create organizational value and achieve outstanding results.

Heritage Calgary acknowledges the traditional territories of the people of the Treaty 7 region in Southern Alberta. This includes: the Siksika, Piikani, and Kainai First Nations collectively known as the Blackfoot Confederacy, along with the Blackfeet in Montana; the Îethka Nakoda Wîcastabi (Stoney Nakoda) First Nations, comprised of the Chiniki, Bearspaw, and Wesley First Nations; and the Tsuut'ina First Nation. The City of Calgary is also home to the Otipemisiwak Métis Government of the Métis Nation within Alberta Districts 5 and 6. We acknowledge all Indigenous urban Calgarians, First Nations, Inuit, and Métis who have made Calgary their home.





## The Opportunity: Board Directors (3)

Heritage Calgary is looking to add three Directors to its Board who will be responsible for working closely with the Chief Executive Officer to provide strong governance, strategic planning, and support in the management of the organization.

We are looking for Directors who are engaged, active, deliberate and will work to create a strong positive culture on the Board to support the long-term success of Heritage Calgary. Board Director terms are for three years (3) and term limits are set at three (3) terms.

In addition to attending quarterly Board Meetings, Directors are also required to participate on board committees, attend events and to serve as ambassadors for Heritage Calgary in the community.

## The Person

Heritage Calgary is looking for a Board Members who have an interest in helping demonstrate that Calgary's heritage is a richly woven fabric of the sites, structures, landscapes, and stories of all people who call Calgary home.

To be successful in the role the candidate must demonstrate a high level of personal integrity and accountability, be respected by peers, with an outstanding, successful and proven track record in their respective profession.





The successful Board Members will be authentic and strong communicators with the ability to build consensus and promote collaboration and respectful discussion. Ideally, they will have prior board governance experience on either non-profit, charity, private or public sector boards and committees or actively engaged in their local communities. They must also be an “Elector” resident within the City of Calgary (i.e. eligible to vote in City elections).

Based on the Board’s most recent Skills Matrix review for upcoming Board appointments, preference will be given to candidates meeting the following criteria:

### **Indigenous/ Government Relations**

- Experienced in Indigenous or government relations, building trusted partnerships and advancing reconciliation initiatives. Skilled in policy development, stakeholder engagement, and navigating complex regulatory landscapes. Passionate about fostering collaboration between communities, government, and organizations to create meaningful impact.

### **Audit & Finance**

- Experienced in nonprofit financial matters, including budgeting, internal controls, and financial statement analysis. Not-for-profit audit experience is considered an asset. This individual will initially shadow the current Treasurer, transitioning into the role in 2026. As Treasurer and Chair of the Audit & Finance Committee, they will work closely with the CEO on all financial matters, including budgeting, oversight, and the annual audit. A CPA or other accounting designation is required.

### **Community & Nonprofit Leadership**

- Seasoned senior or executive leader in the nonprofit sector or community with a strong track record of driving community-based initiatives as a professional. Skilled in governance, strategic planning, and stakeholder engagement to foster impact. Passionate about advocacy, collaboration, and strengthening organizations to better serve their communities.





## Application Process

If you would like to contribute to the future vision and mission of Heritage Calgary, then we want to hear from you. Please email a convincing cover letter and tailored resume (PDF or Word document only) to **John Dugdale** at **[calgary@leadersinternational.com](mailto:calgary@leadersinternational.com)** indicating the job title in the subject line of the email.

### Leaders International Executive Search

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