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OPPORTUNITY PROFILE **CHIEF EXECUTIVE OFFICER**

LOCATION: FORT ST. JOHN, BC





the right people

NORTH PEACE REGIONAL AIRPORT | CHIEF EXECUTIVE OFFICER

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THE ORGANIZATION

NORTH PEACE REGIONAL AIRPORT

The North Peace Regional Airport (YXJ) is a key transportation hub located near Fort St. John in northeastern British Columbia, Canada. Serving as an important gateway for the Peace River region, the airport connects residents, businesses, and visitors to major destinations across the province and beyond. It provides vital links for commercial travel, supporting industries such as oil and gas, agriculture, forestry, and tourism, which are central to the area's economy.

It is equipped with a modern terminal and offers essential amenities to travelers, including comfortable waiting areas, car rental services, and ground transportation options. It operates flights to larger urban centers such as Vancouver and Calgary by both WestJet and Air Canada, ensuring residents maintain easy access to national and international travel networks. Seasonal and charter services also expand connectivity for leisure and business travelers, making the facility a versatile asset for the region.

Beyond passenger services, North Peace Regional Airport plays a significant role in regional development and emergency support. It is used for medical evacuations, firefighting operations, and serves as a base for general aviation. Its presence is critical for ensuring resilience and accessibility in northern British Columbia. As the region continues to grow, the airport's importance is likely to increase, supporting community mobility and economic opportunities while strengthening ties between northern communities and the rest of Canada.

To learn more, please visit North Peace Regional Airport's [website](#).

THE OPPORTUNITY

CHIEF EXECUTIVE OFFICER

The CEO of YXJ is responsible for guiding the airport's overall strategic direction, ensuring financial stability, and maintaining strong relationships with partner groups such as airlines, local governments, and the business community. The CEO holds fiduciary responsibility, oversees budgets, contracts, and capital projects, and ensures that airport operations meet regulatory and safety standards. While daily functions like airside safety, maintenance, and firefighting are delegated to department leaders, the CEO sets policies and provides oversight to align operations with long-term goals.

Beyond internal management, the CEO plays an important role in community and regional development. At YXJ, this includes advocating for expanded air service, supporting industries in northeastern BC, and positioning the airport as an active community partner through initiatives like anti-human trafficking awareness programs. The CEO ensures that the airport is not only a transportation hub but also a driver of economic growth and social responsibility for the region.



Responsibilities

- **Provide Strategic Leadership:** Define and implement the airport's long-term vision, mission, and growth strategy to ensure sustainability and competitiveness in the regional and national aviation markets.
- **Oversee Financial Stewardship:** Manage annual budgets, monitor revenue streams, allocate resources effectively, and ensure compliance with fiduciary responsibilities while delivering value to stakeholders.
- **Manage Contracts and Partnerships:** Negotiate and administer agreements with airlines, service providers, vendors, and government bodies, ensuring mutually beneficial and compliant arrangements.



- **Ensure Regulatory and Safety Compliance:** As the accountable executive for the airport be responsible for meeting all applicable airport regulations and standards. Including but not limited to Safety, Security and Operational.
- **Direct Operational Excellence:** Provide high-level oversight of airport operations, including airside safety, terminal management, maintenance, and emergency/firefighting services, ensuring efficiency and reliability.
- **Cultivate Partner Group Relationships:** Serve as the primary liaison with the North Peace Airport Society, community leaders, and business partners, promoting transparency and collaboration.
- **Promote Community Engagement:** Represent the airport as a community partner, supporting local initiatives, contributing to regional development, and fostering programs that enhance social responsibility.
- **Drive Business Development:** Identify and pursue new business opportunities, advocate for expanded airline routes and services, and strengthen the airport's role as a key driver of economic growth in northeastern British Columbia.



THE PERSON

The ideal candidate is a successful senior executive who has been responsible for overseeing airport operations. With a proven track record building effective relationships with a wide variety of community stakeholders, the CEO will understand the needs of customers and effectively drive business development initiatives. The successful candidate will be the organizational leader and have the mandate of creating a reputation as a key route and hub for commercial travel. A visionary and exemplary communicator, the CEO should also be decisive, results-driven, and a principled self-starter, possessing business and financial acumen to assist the Board with complex decisions and guide staff through challenging initiatives.

Knowledge, Skills, and Abilities

The ideal candidate will possess the following qualifications and experience:

- Formal education with a focus in business or professional training that relates to the requirements of the position is desirable;
- Several years of progressive managerial, supervisory, and financial experience in commercial airport operations is required, in addition to familiarity with Transport Canada regulations/industry standards;
- A demonstrated and in-depth working knowledge of transportation-based programs and services, funding sources, community relations, and Board relations is required;
- A visionary with a demonstrated ability to successfully implement creative ideas, concepts, and consensus building; seasoned in communication, policy development, and administrative management;
- Knowledge/skills in strategic and operational planning, organizational management, and financial management and control are basic requirements; possesses solid financial acumen with strong commercial focus;
- Experience leading strategic planning and large-scale change management in a complex environment;
- Oversight of Airport Rescue and Firefighting (ARFF) is desirable.



Competencies and Personal Characteristics

Leadership – Achieves desired organizational results by encouraging and supporting the contribution of others; a proactive and positive team player who acts with a sense of urgency and leads by example; sets and communicates clear goals.

Accountable – Holds self and others accountable for responsibilities; focuses on results and measuring attainment of outcomes in a business focus.

Strategic – Develops a plan in support of organizational strategic direction. Demonstrates an understanding of the link between one's job responsibilities and overall organizational goals.

Integrity and Honesty – Demonstrates a resolute commitment to and respect for the spirit behind the rules and core values of the organization, setting an example of professionalism and ethical propriety.

Influential and Collaborative – Has an open and consistent approach to working with others and possesses strong interpersonal skills, with the ability to build relationships and develop/maintain partnerships, obtaining stakeholder agreement.

Creativity and Innovation – Develops new insights into situations; questions conventional approaches; encourages new ideas; designs and implements new or cutting-edge programs/processes.

Effective Working Relationships – Treats colleagues, and stakeholders with respect; resolves conflicts in a timely manner, negotiates effectively, and provides effective feedback to colleagues/employees.

Communication – Clearly presents written and verbal information; writes with clarity and purpose; communicates effectively in both positive and negative circumstances; listens well.

People Development – Fosters learning and development of others through coaching, managing performance and mentoring; has a genuine desire to develop others and help them succeed; formally and informally recognizes deserving staff and colleagues.

Stakeholder Focused – Anticipates and attends to the needs of internal and external stakeholders of the organization; keeps stakeholder interests in the forefront.



COMPENSATION

A competitive compensation package will be provided including a target base salary range of \$170,000 - \$212,000 and excellent benefits. Further details will be discussed in a personal interview.

FOR INFORMATION PLEASE CONTACT:

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